

Regional School District 13  
Board of Education  
Policy Committee  
May 27, 2015

Mr. Hicks called the meeting to order at 6:00pm.

1. **Public Comment**

There was no public present

2. **Approval of Agenda**

Motion made by Mrs. Adams to approve the agenda, second Dr. Friedrich. Vote: unanimous.

3. **FMLA Policy** - changes made that were submitted by counsel.

4. **School Calendar:** change RESC to Regional Education Service Center.

5. **Dress and Grooming:** get sample policy from CABA.

6. Check with CABA to see what do we get from CABA in terms of policy support.

7. **Code of Ethics** is fine as is.

8. **Duties of Secretary/Treasurer** - "in accordance with the role as Secretary of the Board..." rather than *of Education secretary as directed by the Board*. Confirm through last year's motion if the amount to be bonded determined annually via the motion. Make sure amount to be bonded is in the motion.

9. **Construction of the Agenda:** wording change the Chairperson of the Board shall prepare...in conjunction with the Superintendent. BOE members can contact chair and superintendent.

10. **Maintaining/Recording Minutes:** wording change to include - not including those in Executive Session. Also - A record of contracts approved at an authorized meeting of the Board of Education. Make sure that all financial information is referred to in the minutes rather than attaching them. Also change to *Sales of any property* (take out personal).

11. Filling Vacancies Policy - is fine.

12. **Orientation of Board Members:** Omit first two paragraphs in italics and these 3 words: Request for Information:

*Make this paragraph number 6: Board members who seek additional information are encouraged to work through the standing Board committees to obtain this information. If the information sought by individual Board members is not readily available through the work of the committees, Board members are to coordinate their information requests with the Board Chair to ensure that the information requests submitted to the superintendent of schools, do not overwhelm them so as to distract them from their primary responsibilities.*

13. **Electronic Participation at Board Meetings: new policy.** Wording will include: The chair shall determine if the qualifications have been met to construe a quorum.

Electronic participation: go with D from sample policy from CABA.

Electronic participation at meetings is subject to the discretion of the Board Chair and based upon the following conditions. Also the part that is called "guidelines" will be policy. Preamble goes away. Delete C, changed D to C, down to next sample by law, E becomes D and stop there. Discussion should be audible and discernible.

14. Reach out to Shipman and CABE to see if there is a Discipline of BOE members policy.
15. Defer item 9-12 for another meeting.
16. Discuss recommended policies at next Board meeting. Send blue packets of sample policies to all Board members for review.

17. **Adjournment**

Motion made by Dr. Friedrich, second Mrs. Adams to adjourn meeting. Vote: unanimous.

Meeting adjourned at 7:20pm.